

The Camden Civic Society Privacy Policy

The Camden Civic Society ('CCS') is committed to protecting your personal information. Our Privacy Policy gives you detailed information on when and why we collect your personal information, how we use it and how we keep it secure.

Who we are and what we do

The CCS is a registered charity in England and Wales (Charity No. 276262). Our website is www.camdencivicsociety.org. Our objects are to stimulate public interest in the London Borough of Camden, to promote high standards of planning and architecture in Camden, and to secure the preservation protection development and improvement of features of historic or public interest in the Camden. Our members help us to achieve this by paying an annual or lifetime subscription which we use to further our purpose.

The personal data we hold and how we collect it

We collect personal data when a new member completes the information on the membership form. This may include the member's name, address, phone number and email address and payment details including any gift aid declaration. If during membership a member tells us of any changes, we will hold the new details in place of the old ones.

We hold members' personal data for the following purposes:

- to keep a record of our members' subscriptions paid and other donations;
 - to claim gift aid on subscriptions and donations, if applicable;
 - to send our newsletter to each member (either by post or email);
 - to inform members about campaigns and other activities, events and matters of interest;
- and
- to be able to check that our records are up to date.

We do not share information with other members (other than the Executive Committee), other charities or businesses, except that email addresses are processed by MailChimp solely for the purposes described below.

Access to your personal information

You can request to see, amend, or delete the personal data that we hold about you.

You can unsubscribe to general mailings at any time by clicking the unsubscribe link at the bottom of any of our emails, by emailing us at camdencivicsociety@gmail.com or writing to us at Camden Civic Society, Basement Flat, 39 Mornington Terrace, NW1 7RS.

If you ask us to delete your personal data, we will not be able to provide you with the benefits of membership.

How we protect your information

We take care to protect your information. All personal information stored by us is kept on servers in a secure environment. It is kept in a cloud based, password protected system to which only the Executive Committee have access.

MailChimp. We use a third-party provider, MailChimp, to deliver our group emails and electronic newsletter. We gather usage statistics using industry standard technologies to help us monitor and improve our email bulletins. For more information, please see their website: <https://mailchimp.com/legal/privacy/>.

How long will we hold your personal information?

If you ask us to delete your details, we will remove you from the membership list and will not contact you in the future.

We keep records as long as required to comply with statutory requirements. In most cases this will be for six years from the end of the tax year you resigned. We also keep records of the names and addresses of former members for historical purposes, unless you have asked us to delete those details.

Data Protection Register

There is no requirement for the CCS to be included in the ICO Data Protection Register.

Changes to this Privacy Policy

We may update this Privacy Policy from time to time. The date of the most recent revisions will appear on our website www.camdencivicsociety.org.

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